

Rappahannock-Rapidan LHRC  
15361 Bradford Rd, Culpeper, Virginia  
July 16, 2019 at 1:00pm  
Approved Minutes

LIST MEMBERS PRESENT: Jackie Dare, Ann Garrett, Phoebe Muenger, Betsy Knight-Reid,  
and Phyllis Ryan

LIST MEMBERS ABSENT: Arla Jean Lewis

CALL TO ORDER

Jackie Dare called meeting to order at 1:00pm. Welcome committee members.

MINUTES

January 15, 2019 and April 16, 2019 minutes were motioned to be approved by Dr. Garrett and seconded by Ms. Muenger. The committee approved the minutes by unanimous vote.

PUBLIC COMMENTS: None

ADVOCATE ANNOUNCEMENTS

- The next phase of facility and community-based look behinds are underway. Deb Lochart, Director of OHR, is the interrater evaluator for the facility look behinds, so she will be visiting these facilities over the next quarter.
- In late May, DBHDS awarded a contract for statewide alternative transportation services specific to the ECO process. The implementation for this service will be done on a region by region basis in a slow and structured manner to allow the new vendor and relevant stakeholders ample time to develop protocols and adequate infrastructure for the program. This will be a two-year process to be completed by June 30, 2021. The tentative regional sequence for rollout is as follows:

Adults

First rollout – Region 3 (Summer 2019)  
Second rollout – Region 1 (Fall 2019)  
Third rollout – Region 2 (Winter 2020)  
Fourth rollout – Region 5 (Spring 2020)  
Fifth rollout – Region 4 (Summer 2020)

Children and Youth

Children and Youth will begin after each region has begun operations for adult transportation. (Projected for late 2020)

Prior to each Regional roll-out, regional stakeholder meetings will be set up in each region to establish local Quality Assurance Councils, communicate protocols, troubleshoot anticipated challenges and establish lines of communication between DBHDS, the transportation vendor, CSBs, Magistrates, Law Enforcement, and local hospitals.

- The Office of Licensing has published several trainings to assist licensed providers with the implementation of the requirements as provided in the [emergency text](#) containing amendments to the *Rules and Regulations for Licensing Providers by the Department of Behavioral Health and Developmental Services*. The trainings can be accessed through

the hyperlinks contained under the “Guidance and Technical Assistance” tab on the [Office of Licensing website](#).

- OHR is providing Regional “Train the Trainer” trainings. Training was offered in the Rappahannock-Rapidan area on June 27, 2019 and the Lynchburg area on July 10, 2019. Upcoming trainings are offered in the Northwestern area on August 7, 2019 and the Charlottesville area on August 22, 2019.

#### AGENDA ITEMS/NEW BUSINESS:

- Election of Officers – Ms. Ryan motioned to appoint Ms. Dare as chair, Ms. Knight-Reid as secretary and Dr. Garrett as co-chair. Seconded by Ms. Muenger. Approved by unanimous vote.
- LHRC Training – LHRC Training – 12VAC35-115-80 Confidentiality and 12VAC35-115-146 Authorized Representatives
- Rappahannock Area CSB – Restrictive Plans  
CLOSED SESSION - Upon a motion made by Ms. Dare and seconded by Ms. Ryan, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans.  
RETURN TO OPEN SESSION - Upon reconvening in open session, all members of the Local Human Rights Committee certified that to the best of each ones’ knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session. Certified by all members present.  
The continued use of 17 restrictive behavioral plans were reviewed. A recommendation was made for the plan for PJ to operationalize the use of physical blocking.

NEXT MEETING – October 15, 2019 at 1:00pm at 15361 Bradford Road, Culpeper, Virginia.

MEETING ADJOURNED – Motion made to adjourn by Ms. Muenger seconded by Ms. Knight-Reid.

Meeting adjourned at 2:49pm.

These Minutes were transcribed by Artea Ambrose, Human Rights Advocate.