

Northwestern Area LHRC  
209 W Criser Rd, Front Royal, Virginia  
February 6, 2019 at 10:00am  
Approved Minutes

LIST MEMBERS PRESENT: Audrey Brown – Chair; Niki Pangle

LIST MEMBERS ABSENT: Denise Bard; Katie Anderson

CALL TO ORDER

Niki Pangle called meeting to order at 10:05am. Welcome committee members.

MINUTES

August 1, 2018 and November 7, 2018 minutes will be postponed for approval until this LHRC has a quorum to approve.

PUBLIC COMMENTS: None

ADVOCATE ANNOUNCEMENTS

- Region 1 has completed the following trainings which were well-attended during the months of November and December:
  - 5 Regional CHRIS trainings conducted in Fredericksburg, Charlottesville, Front Royal, Culpeper, and Lynchburg
  - Fast Track/Restrictions Trainings in Charlottesville, Front Royal, Culpeper, and Lynchburg
- Upcoming trainings for OHR Train the Trainer already scheduled for Front Royal and Lynchburg, and will be sending out announcements for additional opportunities in Charlottesville and Culpeper
- LHRC Review Forms/Processes

As part of the Fast Track/Restrictions training, we reviewed the forms that are being piloted with LHRCs throughout Region 1 which will simplify the LHRC review process for the following processes:

  - Consent
  - Restrictions to Dignity, Rights, and Freedoms of Everyday Life
  - Behavior Treatment Plan with Timeout/Restraint
  - Human Research
  - Next Friend
- Community Look Behinds

4th round of the Community Look Behind process has been completed in Region 1. Cassie Purtlebaugh, our Regional Advocate, been assigned 22 randomly selected closed CHRIS cases for review and has scheduled these with all providers affected. We continue to be pleased with the progress and changes we are seeing in reporting. Please be aware of one significant aspect of closing the loop with providers that we have been focusing on for the past 2 quarters specific to requesting evidence of corrective action:

  - If you have a case that has been substantiated by you as a provider, please consider making sending the advocate assigned to the case a copy of your corrective action plan upon implementation. If you do not send it, we will be requesting it, so it is helpful to make this part of your process. You can simply email this to the advocate (encrypted). It does not need to be an in-depth report.

We simply need evidence that you did what you said you would do as part of the corrective action you noted in the system for substantiated cases.

- At times, we may request corrective action for unsubstantiated cases if you have noted it in CHRIS
- Also, we are making excellent headway in closing old CHRIS cases specific to CSBs and private providers. This region has only 14 abuse/complaint cases that have not been closed that are more than 60 days old. Thank you for your assistance in getting these matters closed!

#### AGENDA ITEMS/NEW BUSINESS:

- Denise Bard has resigned from this committee. Notification will be made to the SHRC at their next meeting.
- Good Life – Review of 1 restrictive behavioral plan. The plan will need to be presented to the LHRC in 1 year if the restriction continues.
- North Spring – Reviewed 13 restrictive behavioral plans.
- LHRC Training - 12VAC35-115-100 Restrictions on Freedoms of Everyday Life, 12VAC35-115-105 Behavioral Treatment Plans, 12VAC35-115-110 Use of Seclusions, Restraints, and Timeouts.

NEXT MEETING – May 1, 2019 at 10:00am at 209 W Criser Rd, Front Royal, Virginia.

MEETING ADJOURNED – Motion made to adjourn by Ms. Pangle seconded by Ms. Brown.

Meeting adjourned at 11:09am.

These Minutes were transcribed by Artea Ambrose, Human Rights Advocate.