

**Prince William  
Local Human Rights Committee**  
8500 Phoenix Drive, Manassas, VA  
2/21/18, 3:30 p.m – 5:40  
Approved Minutes

**LIST MEMBERS PRESENT:** Deb Ward, Myra Wilson, Bill Greaver, Becky Spain, Juanita James

**LIST MEMBERS ABSENT:** Reber Chergosky

**CALL TO ORDER:**

**Deb Ward** called meeting to order at **3:25 p.m.**

**PUBLIC COMMENTS:** no members of the public in attendance

**AGENDA ITEMS:** Loudoun County was scratched as they chose to present to NVRHRC. Added to the agenda are prospective providers (unscheduled) and interested in learning more.

**CLOSED (EXECUTIVE) SESSION** - Upon a motion made by **Deb Ward** & seconded by **Bill Greaver**, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans.

- Behavior Plans – presented by Tiffany Walker with Community Concepts, for CCI clients: AA, AC, CA, TM, ,
- Behavior Plan – presented by Jerry Mathis with Community Residences, for PAMCO client: JW

No formal recommendations to director for any of the plans referenced above.

**RETURN TO OPEN SESSION** - Upon reconvening in open session, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session. Motion to accept from **Juanita James**. Second by **Bill Greaver**. All approved.

**LHRC BUSINESS**

- **ADDITION to the AGENDA:** Representatives of agencies (named below) working towards preparedness to open services, but not yet working with the Office of Licensure requested to introduce themselves and receive any helpful feedback members may have to offer.
  - **Blessed Assurance:** Interested in providing Group home and in-home care. No home yet. Not yet working with licensing.
  - **Happy Home Healthcare:** goal is to have 6 people in a house. Currently involved in a walking group to help people.
  - **Jireh Healthcare:** Still in the process of application. Would like to work with the mentally or physically challenged.

- **Beulah Healthcare** – Beulah was licensed in June 2017. OL Specialist is Morgan Theilacker. Agency runs a home for 4 persons with ID
- Feedback offered: Be patient, it is a long process. Make active use of the website for guidance documents, CRC Specialists and access to provider roundtables. OHR training does not occur until after a license has been awarded.

**CLOSED (EXECUTIVE) SESSION** (2<sup>nd</sup> time)- Upon a motion made by Deb Ward & seconded by Bill Greaver, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of medical record / treatment plans.

- Unscheduled (so not on agenda), but added – Behavior plans presented by Kim Hachana with APTS for client (DH) currently residing at NVMHI but planning to return to REACH (Region II), and client (EN) who resides with Insight.

No formal recommendations to director for any of the plans referenced above

**RETURN TO OPEN SESSION** - Upon reconvening in open session, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session. Motion to affirm and move out of closed session from **Juanita James**. Second by **Becky Spain**. All approved.

**LHRC TRAINING:** 12VAC35-115-100, 12VAC35-115-105, 12VAC35-115-110

**ADVOCATE REPORT:** *Not addressed due to time constraints. Will be carried over to next meeting.*

- **Crossroads Counseling Center** - adding two new TDT locations to their license for the Manassas Office:
  - Bennett Elementary School, Prince William County Public Schools, 8800 Old Dominion Drive, Manassas, VA 20110
  - Lakeridge Middle School, Prince William County Public Schools, 12350 Mohican Road Woodbridge, VA 22192
- **Lutheran Family Services of Virginia** – adding three new sponsored residential programs:
  - 5624 Roundtree Dr., Woodbridge VA 22193
  - 14998 Whittier Loop, Woodbridge VA 22193
  - 15292 Maribelle Pl, Woodbridge VA 22193

**NEXT MEETING** – April 4, 2018, 3:30

**MEETING ADJOURNED** – Motion made to adjourn by **Deb Ward** & seconded by **Bill Greaver**. Enter meeting adjourned and time – at 5:50 p.m.

These Minutes were transcribed by Lana Hurt, Human Rights Advocate