

Staunton Area LHRC
1220 Bank Street, Richmond, Virginia (meeting via Zoom for Healthcare)
January 6, 2021 at 10:30am
Approved Minutes

LIST MEMBERS PRESENT: Teresa Bouthillier, Doug Cochran, Renee Hall, and David Paulk

LIST MEMBERS ABSENT:

CALL TO ORDER

Ms. Bouthillier called meeting to order at 10:46am. Welcome committee members.

MINUTES

WSH December 2019, January 2020, February 2020, June 2020, July 2020, October 2020, and December 2020 minutes were motioned to be approved by Ms. Hall and seconded by Mr. Cochran.

CCCA June 2020, September 2020, and October 2020 draft minutes were motioned to be approved by Ms. Hall and seconded by Mr. Cochran with the correction of the spelling to Ms. Hall's maiden name.

The committee approved the minutes by unanimous vote.

PUBLIC COMMENTS: None

ADVOCATE ANNOUNCEMENTS

- Transition to Facility Advocate Manager has been finalized. Brandon Rotenberry has assumed the position full-time, which includes advocate supervision for all state facilities (WSH/CCCA applicable to Region 1). Artea Ambrose and Cassie Purtlebaugh will continue to support the LHRC transition to Maynard and Brandon over the next few months.
- The process for Fit Testing has been initiated for all Office of Human Rights (OHR) staff. New Personal Protective Equipment (PPE) has been ordered to assure advocate safety when interacting with individuals. All advocates attended required training specific to the use of PPE and localized fit testing is expected in January, 2021.
- Incident Management Unit (IMU) is now in Region 1 - this is an Office of Licensing (OL) unit with which the Office of Human (OHR) is working collaboratively which flags cases based on patterns and specific types of incidents - for example, if an individual has 3 Serious Incident Reports in a 30 day period, the case is flagged for review by both OHR and OL. This helps to ensure that we see potential patterns of Abuse/Neglect.
- Regional Advocate has started FY2020 Look Behind process which will occur throughout 2021. All FY2019 Look Behinds and Inter-Rater reviews were completed by December, 2020.

AGENDA ITEMS/NEW BUSINESS:

- LHRC Hearing
 - CLOSED SESSION - Upon a motion made by Ms. Bouthillier and seconded by Mr. Cochran, the committee entered closed session pursuant to Virginia Code §2.2-3711, a.15 and §2.2-37.05.5 for the purpose of discussion of business not subject to public business.
 - RETURN TO OPEN SESSION - Upon reconvening into open session, all members of the Local Human Rights Committee certified that to the best of each ones' knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session. Certified by all members present.

- Preliminary Findings for the Hearing motioned to be approved by Mr. Paulk and seconded by Ms. Hall. Approved by all members: Violation of 12VAC35-115-175. No violation of 12VAC35-115-40.C

- Meeting Schedule - April 7, 2021; July 7, 2021; and October 6, 2021 at 10:30am.

NEXT MEETING – April 7, 2021 at 10:30am at 1355 Richmond Avenue, Staunton, Virginia. Zoom for Healthcare link will be available.

MEETING ADJOURNED – Motion made to adjourn by Ms. Hall seconded by Mr. Cochran.

Meeting adjourned at 12:32pm.

These Minutes were transcribed by Artea Ambrose, Human Rights Advocate.